

PRIVATE DUTY CORONAVIRUS GUIDELINES

June 2020

1. **Call the patient each day prior to going to the home.** Ask patient or caregiver if they have had a fever of over 100° or if they have had a fever with cough, sore throat, headache, or shortness of breath. If the temp is 100° or above, do not go to the home. If patient has nausea and diarrhea or a new loss of taste or smell, do not go to the home. Contact your Supervisor David Willier, RN at that time. For any patients that the employee is unable to call prior to arrival due to circumstances (such as arrival time being too early, or if the patient is not awake), then family members should be made aware that if they suspect any symptoms they are to notify the office prior to staff arriving to the home.
2. **Document on the COVID-19 Sheet that the patient was called and that the questions on the COVID-19 sheet were asked. Do this prior to going to the home.** The COVID-19 Sheet must be completed for every shift. Do not forget to check your temperature twice per day (once at the start and once mid-shift) and record those temperatures.
3. **Each employee needs to check their own temperature prior to going to work.** If your temp is 100° or over, you shall not go to work. If you have a fever with a cough, sore throat, headache, or shortness of breath do not go to work. If you have nausea and diarrhea or new loss of taste or smell do not go to work. **(Use the automatic reporting system set up specifically for this to report that you do not have a temperature of 100°+ and that you have no COVID-19 symptoms as described above).** If you have an elevated temperature or any COVID-19 symptoms, contact the office immediately.
4. If you have a temperature of 100°+ or other symptoms of the COVID-19 while in the patient's home then you need to immediately leave the home, if it is a CNA case and it is safe for you to leave, then leave. Call and notify the office immediately. If it is a case that the patient cannot be left alone, then contact your Supervisor and they will contact the patient's guardian. Stay as far away from the patient as possible. Wash hands and use gloves before any client contact. Leave as soon as the guardian arrives.
5. You must be fever free for 24 hours (without any fever reducing medications) before you may return to work.
6. If a patient has a temperature of 100° or above, or cough, or shortness of breath, put a mask on the patient, if possible, and only if this can be done safely. If it is a Skilled Nurse case, then call the MD to report and get further direction. If it is a CNA case, then call case manager and David. They will report to the MD and get recommendations. If a patient is suspected of having COVID-19 then all staff providing care will need to wear gown, gloves, mask, and goggles for all direct patient care (including anytime staff is within 6 feet of the patient). If providing indirect patient care then have the patient wear a mask, if possible and if they can wear a mask safely.
7. Each employee is to watch videos of how to don and doff PPE correctly if they have a suspected or positive COVID-19 patient. Also, employees need to be observed on correctly donning and doffing the PPE. Any questions regarding this, reach out to your Supervisor. *(The Elsevier Continuing Education training must be completed for this).*
8. Hand washing is especially important. Use soap and water or hand sanitizer. Wash hands before contact with the patient and after contact with the patient and every time that a procedure is done (both before and after the procedure). Wash hands with hand sanitizer after getting back in car due to handling of doorknobs etc.

NOTE: All employees were provided Cloth masks to wear in the home. Employees should wear a mask while providing patient care, and anytime staff is within 6 feet of the patient.

CRMC HOME HEALTH- COVID-19 EMPLOYEE SCREENINGS

Employee QUESTIONS:

Date: _____

1. *Within the last 48 hours have you had?*
 - *Fever 100 or greater or chills?* If so, GO HOME and contact supervisor. Stay home until fever free for 24 hours without fever reducing medication. If you develop other symptoms, contact your doctor.
 - *Fever with Cough, Sore Throat, Headache, or shortness of breath?* GO HOME and contact supervisor. Discuss your symptoms with your doctor to see if you need tested for viral illnesses.
 - *Nausea and diarrhea?* GO HOME and contact supervisor. Discuss your symptoms with your doctor to see if you need tested for viral illnesses.
 - *Do you have a new loss of taste or smell-* (not your normal seasonal allergy symptoms?) If so, then GO HOME and contact your supervisor. Discuss your symptoms with your doctor to see if you need tested for viral illnesses.
2. *Has anyone in your household tested positive?* If YES: GO HOME and contact supervisor.
Asymptomatic health care workers should remain home until 14 days *after* positive result and your family member is feeling well for 72 hours without fever reducing medication and improvement of respiratory symptoms. If another household member develops symptoms, they should be tested.
3. *Has anyone in your household been tested? If they have symptoms:* contact your supervisor and go home.
If they are asymptomatic: you can work with a mask while waiting for the results. If you develop symptoms, stay home.
4. *Have you been tested for COVID-19?* If YES: Contact your supervisor
If you have symptoms: You should strictly isolate yourself at home for at least 10 days and you are feeling well, without a fever (without fever reducing medication) for three consecutive days (whichever is longer).
If you are asymptomatic: You can work while awaiting results. If you become symptomatic while awaiting results, stay home.
5. *Have you traveled out of the country in the last 14 days?* If YES: GO HOME contact supervisor and quarantine for 14 days since arrival back to the U.S.

Name	Temperature				Answer to Above Questions Y=Yes N=No						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday				

(Example) Joy Carr, RN	97	n	98	n											

**If yes answered see attached documents